**Assessment Information**

Instructions on submitting WCC 10 Assessment Claims Report.

[https://labor.alabama.gov/wc/assessmentportal/WCAssessmentLogin.aspx](https://labor.alabama.gov/wc/assessmentportal/WCAssessmentLogin.aspx)

1. Enter Email address.
2. Enter FEIN (Federal Identification Number)
3. Click Submit

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Upon the 1st time logging in, you’ll be prompted to enter a New password.

2. If this is not the 1st time logging in, you’ll be prompted to enter a valid password.
3. Click Submit
1. Customer Maintenance page allows customers to update any information that may have changed.

2. Click Save to continue.

1. Input the appropriate amount into each classification.
2. Click on “Calculate Losses” this will generate total loss amount.
3. Input the name and title of person submitting WCC 10 information.
4. The “Electronic Signature” box must be checked to continue.
5. Click to save.
6. Click to print.
7. Click to get a copy for your records.
8. When finished click.