Click on link
https://labor.alabama.gov/nh/NewHireEfile/LogIn.aspx

Enter the Company information and login.

The Alabama Department of Labor requires you to review your records and report all new hires who have been separated for 90 consecutive days. You can report new hires in the future may require the Alabama Department of Labor to perform an investigation. If you have any questions, please contact the Department of Labor at 1-800-888-3335.

Alabama New-Hire Electronic Filing System

Welcome to the New-Hire on-line data entry and upload page!

If you are currently registered with the Alabama Department of Labor to file New-Hire reports using any reporting method, you can register here.

Once you are registered, you will be granted access to submit New-Hire data online.

New-Hire Electronic Options

Registered Users Login Here

Enter your 12 digit New-Hire Registration Number:
(8 digit Federal Employer Identification Number (FEIN) plus 4 digits)

Enter your full contact name:

Enter your contact phone number:

Login

Upload an ASCII text file containing your New Hires. (Requires registration with Alabama Department of Labor)

Register with Alabama Department of Labor. This will return you to the online New-Hire registration form.
Click on check box and click Next.

-   □  labor.alabama.gov/nh/NewHireEfile/Amendment.aspx

Alabama New-Hire Electronic Filing System

<table>
<thead>
<tr>
<th>Changes have been made to the Social Security Act. Please read the</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>On December 8, 2010, President Obama signed the Claims Resolution Act into law (P performs services for pay. Therefore, you must report the hire date as the date that individuals receiving UI benefits. The new SDNH reporting requirements were effective.</td>
<td></td>
</tr>
<tr>
<td>Also on October 21, 2011, President Obama signed the Trade Adjustment Assistance I been employed by the employer or an employee who was previously employed I</td>
<td></td>
</tr>
<tr>
<td>You must check below that you have read and understand the changes to the New</td>
<td></td>
</tr>
<tr>
<td>I understand that a newly hired employee is an employee who 1) has not previously</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Next</td>
</tr>
</tbody>
</table>
Choose Company and click continue.

Click on Enter your new hire information

Enter the employee information and choose work refusal on indicator