

# Statewide Resources

## Alabama Industrial Development Training

Huntsville Center	256-461-7550
Mobile Center	251-432-3336
Montgomery Center	334-242-4158

## Career Link Centers (One-Stop Centers)

Baldwin County	334-937-4244
Birmingham	205-254-3442
Decatur	256-350-6500
Dothan	334-793-6709
Huntsville	256-859-9360
Mobile	334-660-6530
Montgomery	334-288-0219
Opelika(Lee County)	334-749-5704
Selma	334-875-8909
Talladega	256-362-3366
Troy	334-566-9030
Tuscaloosa	205-759-2576

## Department of Human Resources

Birmingham	205-918-5100
Camden	334-682-4213
Dothan	334-677-0400
Huntsville	256-536-0766
Montgomery	334-293-3100
Opelika	334-749-8164
Selma	334-874-1400
Talladega	256-761-6600
Tuskegee	334-725-2100
Tuscaloosa	205-554-1100

## Employment Security Offices

Birmingham	205-254-1300
Decatur	256-355-0142
Dothan	334-792-2121
Huntsville	256-851-0537
Mobile	251-660-6507
Montgomery	334-286-1746
Opelika	334-749-5065
Selma	334-872-0471
Talladega	256-362-8770
Troy	334-566-3920
Tuscaloosa	205-758-7591

## State of Alabama Personnel Department

Direct Line	334-242-3389
Fax	334-242-1110
Standings Hotline	334-242-3672

## Vocational Rehabilitation Services

Birmingham	800-671-6837
Dothan	800-275-0132
Huntsville	800-671-6840
Mobile	800-671-6842
Montgomery	800-441-7578
Opelika	800-671-6835
Selma	888-761-5995
Talladega	800-441-7592
Troy	800-441-7608
Tuscaloosa	800-331-5562

## Unemployment Compensation Call Centers

Toll Free Claims	866-234-5382
Report Fraud	800-392-8019

# Labor Market Information

# User's Guide

2003 - 2004  
Edition

## Overview

# Labor Market Information (LMI)

## Overview

**Labor Market Information (LMI)** is a vast body of knowledge that includes a variety of economic, social, and demographic information. This information describes current conditions and forecasts employment conditions at a future date. LMI is comprised of population data, labor force data, industry data, occupational data, general economic trends, and career data.

LMI covers a broad spectrum of economic and occupational data and answers questions for a variety of LMI customers. Customers of Labor Market Information include economists, employers, labor market analysts, career and guidance counselors, job seekers, educators, grant writers, community planners, and many others.

To help customers find the best resource, LMI staff gather and analyze data and information in a variety of publication and media formats. The ***User's Guide*** is designed to briefly summarize the various LMI products and publications, provide basic information about publication format, frequency, and intended audience, and assist customers in accessing the desired information in the most efficient manner.

LMI customers may also find most of the information through the LMI division home page ([www.dir.state.al.us/lmi](http://www.dir.state.al.us/lmi)).

### Customer Feedback & Order Form

#### Customer Feedback & Comments

Organization:	Product Order
Contact Name:	Affirmative Action Data
Address:	Alabama Wage Survey
City:	Industry Forecasts
State:	Occupational Projections
Zip:	Career Exploration Guide
County Data Sheet	
Labor Market Information News	
Licensed Occupations Guide	
Other:	

#### Product Shipping Address

Organization:	Product Order
Contact Name:	Affirmative Action Data
Address:	Alabama Wage Survey
City:	Industry Forecasts
State:	Occupational Projections
Zip:	Career Exploration Guide
County Data Sheet	
Labor Market Information News	
Licensed Occupations Guide	
Other:	

Date Received:	Date Filled:	Staff:
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Labor Market Information News	
Licensed Occupations Guide	
Other:	

Date Received:	Date Filled:	Staff:
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## Overview

Each publication shown in this guide is outlined in the following manner:

- Name of Product or Publication
- LMI Unit responsible
- A brief summary
- Frequency
- Availability
- Media Format  
(Look for **Text**, **Internet**, and **CD** icons on each listing to indicate media format availability).



Also included is a postage paid insert card for requesting publications or providing feedback.

We hope the User's Guide will help your selection of the products and publications available. Informed economic and occupational decisions need high-quality resource information. Please contact us if we can provide any additional assistance:

Department of Industrial Relations  
Labor Market Information Division  
649 Monroe Street, Room 427  
Montgomery, AL 36131

**Phone:** 334-242-8855  
**Fax:** 334-242-2543

**Email:** [Imi@dir.state.al.us](mailto:Imi@dir.state.al.us)

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LABOR MARKET INFORMATION DIVISION  
649 MONROE STREET, ROOM 427  
MONTGOMERY, AL 36177-8918

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**What's the cost?**



Funding for Labor Market Information Services, Products, & Publications comes to the Alabama Department of Industrial Relations through the U.S. Department of Labor. LMI services, products, and publications are paid for through these funds.

These products are not free!

They have been **PRE-PAID** with your Federal tax dollars!

**DIR Division Directors**

The directory below is provided to assist DIR customers in locating the appropriate divisions and division directors.

Name	Division & Phone	Email
Phyllis Kennedy	Agency Director (334)242-8990	<a href="mailto:director@dir.state.al.us">director@dir.state.al.us</a>
Donald Fisher	Assistant Director (334)242-8990	<a href="mailto:dfisher@dir.state.al.us">dfisher@dir.state.al.us</a>
Sylvia Williams	Employment Service (334)242-8003	<a href="mailto:es@dir.state.al.us">es@dir.state.al.us</a>
Douglas Dyer	Labor Market Information (334)242-8859	<a href="mailto:lmi@dir.state.al.us">lmi@dir.state.al.us</a>
Wayne Cartwright	State Programs (334) 242-8265	<a href="mailto:mr@dir.state.al.us">mr@dir.state.al.us</a>
James Webb	Unemployment Compensation (334)242-8025	<a href="mailto:uc@dir.state.al.us">uc@dir.state.al.us</a>
Scottie Spates	Worker's Compensation (334)242-0990	<a href="mailto:wc@dir.state.al.us">wc@dir.state.al.us</a>

***Find it on the web!***  
**Log onto [www.dir.state.al.us](http://www.dir.state.al.us) !**

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## Automated Telephone Selection Menu

The automated telephone selection menu allows LMI customers to request specific information.

Call the general information number and the automated system will provide the following prompts for data requests.

**LMI General Information Number:**

**(334) 242-8855**

Options:

- 4- Occupational Wages  
Occupational Wage Survey
- 5- Unemployment Rates  
Affirmative Action Data  
General LMI Inquiries
- 6- Employment Hours and Earnings  
Industry Estimates
- 7- Multiple Worksite Reports  
Industry Verification Forms  
Unemployment Insurance Reports
- 0- Other Inquiries

## LMI Division Directory

Name	Section/Phone	Email
Doug Dyer	LMI Director (334)242-8859	<a href="mailto:Ddyer@dir.state.al.us">Ddyer@dir.state.al.us</a>
Jim Henry	Research (334)242-8874	<a href="mailto:Jhenry@dir.state.al.us">Jhenry@dir.state.al.us</a>
Delia Clenney	LAUS (334)242-8863	<a href="mailto:Cclenney@dir.state.al.us">Cclenney@dir.state.al.us</a>
Betty Greer	Reports & Validation (334)242-8872	<a href="mailto:Bgreer@dir.state.al.us">Bgreer@dir.state.al.us</a>
Barbara Veronese	OES (334)242-8881	<a href="mailto:Imi@dir.state.al.us">Imi@dir.state.al.us</a>
Dave Barnthouse	CES (334)242-8876	<a href="mailto:Imi@dir.state.al.us">Imi@dir.state.al.us</a>
Michele Tatum	Information Services (IS) (334)242-8880	<a href="mailto:Mtatum@dir.state.al.us">Mtatum@dir.state.al.us</a>
Denise Norris	LAUS (334)242-8862	<a href="mailto:Dnorris@dir.state.al.us">Dnorris@dir.state.al.us</a>
Tonya Lee	Research-WIA (334) 353-9560	<a href="mailto:Tlee@dir.state.al.us">Tlee@dir.state.al.us</a>
Tammy Jenkins	Research-WIA (334) 242-8860	<a href="mailto:Tjenkins@dir.state.al.us">Tjenkins@dir.state.al.us</a>
Donna Bowden	Research-WIA (334) 242-8861	<a href="mailto:Dbowden@dir.state.al.us">Dbowden@dir.state.al.us</a>

**Product Reference Matrix**

Printed and internet material on a variety of labor market information is available for different customer groups. The table outlines some of the publications and products and the groups it may benefit directly.



*This symbols indicates online availability.*

**Employers**

**Economic Developers**

**Educators & Trainers**

**Individuals**

		Employers	Economic Developers	Educators & Trainers	Individuals
<b>ACLMIS</b>		•	•	•	•
<b>Affirmative Action Data</b>		•	•		
<b>Career Exploration Guide</b>				•	•
<b>Industry Forecasts</b>		•		•	•
<b>Labor Market News</b>		•	•	•	•
<b>Licensed Occupation Guide</b>				•	•
<b>Occupational Videos</b>				•	•
<b>Regional Virtual One Stop</b>		•		•	•
<b>Wage Survey</b>		•	•	•	•
<b>Web Site Poster</b>					•

**LMI Products**

**Labor Market Information Division Home Page**



**LMI Unit Responsible:** Information Systems (IS)

**Summary:** Our division home page (<http://www.dir.state.al.us/lmi>) provides linkage to several online publications such as the LMI Bulletin and the Alabama Wage Survey. This site also provides entry into Alabama's Comprehensive Labor Market Information System (ACLMIS). In-house data and information can be found by following the links in the left index. These links include ACLMIS, LMI Newsletter, Occupational Statistics, Employment Statistics, Licensed Occupations Guide, and Related Sites.

**Frequency:** Ongoing

**Availability:** Nation, State, Metropolitan Areas, Counties

**Media Format:** Internet



## LMI Products

### ACLMIS

**LMI Unit Responsible:** Information Systems (IS)

**Summary:** Alabama's Comprehensive Labor Market Information System (ACLMIS) interactively displays and analyzes a wide variety of labor market information stored in the nationally standardized **America's Labor Market Information System (ALMIS) database.**

**The ALMIS database includes:**

Population Data                      Housing & Income Figures

Industrial & Occupational Wage Information

Employment and Unemployment Data

Commuting Patterns                      Program Completer Data

Sales and Tax Revenues

Building Permits                      Employer Data

Mass Layoff Statistics

#### **ACLMIS Customers:**

**Employers**--Job Postings!

**Job Seekers**--Skills Assessments!

**Economic Developers**-- Labor Force Data!

**Career and Counselors**--Career Trends!

**Students**--Training Programs!

**Dislocated Workers**--Similar Career Field!

ACLMIS incorporates the Department's computer network, labor market information database, and an Internet home page to produce a comprehensive state-of-the-art delivery system which automates the process of providing labor market information to the State of Alabama's users. Customers can access ACLMIS from the LMI home page ([www.dir.state.al.us/lmi](http://www.dir.state.al.us/lmi)).

**Frequency:** Ongoing & Updated Monthly

**Availability:** Nation, State, Metropolitan Areas, Counties

**Media Format:** Internet Product



## LMI Publications

### Statistical Bulletin (Employment Services Statistical Bulletin)

**LMI Unit Responsible:** Reports & Validation

**Summary:** This monthly publication provides numerous reports on unemployment compensation and covered employment. Included is a summary of activities, applicant and placement data, along with unemployment data by industry and county. This publication also provides quarterly and annual covered employment. Total wages, benefit payments and contributions by industry and county are provided on an annual basis.

**Frequency:** Monthly

**Availability:** State

**Media Format:** Internet & Text (by request only)



### Wage Survey

**LMI Unit Responsible:** Occupational Employment Statistics (OES)

**Summary:** This annual publication provides entry level, experienced, and overall average wage rates for 750-plus occupations covering Alabama industries except agriculture and private households. The publication consists of two major sections. The first section presents statewide wage data by occupation for all industries. The second section gives wage data for all the State's metropolitan areas.



**Frequency:** Annual

**Availability:** State, Metropolitan Areas, County level on Internet

**Media Format:** Text, Internet



## LMI Publications

### Occupational Projections

**LMI Unit Responsible:** Research

**Summary:** A study of projected trends in occupational employment and job demand for the State, and Metropolitan Areas. Tables include 2000 base year data as well as 2010 projections for total employment and average annual job openings by occupation. Short-Term and Long-Term Projections are available for statewide data.



**Frequency:**  
Short-Term: Annual  
Long-Term: Every other year



**Availability:** State,  
Metropolitan Areas



**Media Format:** Text, Internet

### Selected Labor Market Information

#### Historical Employment Series for Alabama

**LMI Unit Responsible:** Current Employment Statistics (CES)

**Summary:** This publication contains a historical series of data comprised primarily of estimates of nonagricultural employment by major industry division, hours and earnings of production workers in the manufacturing and mining and quarrying division, and labor force and unemployment. Data are given by month from 1990 to the present for nonagricultural employment and from 2001 to the present for hours and earnings. Civilian labor force data is included by month, by year from 1978 to present.

**Frequency:** Annual

**Availability:** State

**Media Format:** Text



## LMI Products

### Alabama's Regional Virtual One Stop



**LMI Unit Responsible:** Information Services (IS)

**Summary:** Internet product designed to guide job seekers, employers, and others through the variety of services and programs available throughout the state system. Users of the site will be able to post a job, search for an appropriate candidate for a job, seek information on training programs, get up-to-date information on economic and employment trends, get information on various benefit programs and community services, and many other useful services.

**Frequency:** Ongoing

**Availability:** Select Central Alabama Counties. Coverage area subject to change.

**Media Format:** Internet



### Occupational Videos

**LMI Unit Responsible:** Research-Workforce Investment Act (WIA)

**Summary:** These videos profile 200 occupations. Each profile describes the basic skills and worker characteristics that are necessary to perform the job, including a job description. Each video is open-captioned and narrated.



## LMI Products

Select from an extensive index to view a job description, work environment and context, skills & abilities required to do a job. These CD's are available for viewing at your local Career Center, and are available in English and Spanish, with open captioning.



**Frequency:** Ongoing

**Availability:** State

**Media Format:** CD ROM



## Web Site Poster

**LMI Unit Responsible:** Research-Workforce Investment Act (WIA)

**Summary:** This collection of Web Sites was designed to assist job seekers and career counselors in their search for labor market, career, and job listings information. It is available through the LMI web site and may be freely distributed. These sites do not necessarily represent the views of the Alabama Department of Industrial Relations. They are meant to serve only as a point of reference in searching the Internet.

**Frequency:** Updated Regularly

**Availability:** State and National websites

**Media Format:** Text, Internet (Printable PDF Document)



## LMI Publications

### Labor Market News

**LMI Unit Responsible:** Current Employment Statistics Unit (CES) & Local Area Unemployment Statistics Unit (LAUS)



**Summary:** A monthly news brief analyzing trends and levels in the labor force, employment and unemployment, and hours and earnings of production workers in the manufacturing and mining and quarrying divisions of the state. This publication

focuses on nonagricultural wage and salary employment data.

**Frequency:** Monthly

**Availability:** State

**Media Format:** Text, Internet



### Licensed Occupations Guide



**LMI Unit Responsible:** Research-Workforce Investment Act (WIA)

**Summary:** New LMI publication profiling 81 occupations statewide requiring specialized education, and ongoing licensure procedures for employment. Publication includes occupation description, regulatory agency information, contact, web sites, e-mail where applicable, fees, application procedures, and minimal qualifications necessary for licensure.

**Frequency:** Text Annually, Internet Quarterly

**Availability:** State

**Media Format:** Text, Internet



## Industry Forecasts

**LMI Unit Responsible:** Research

**Summary:** LMI publication of industry trends throughout Alabama to assist in research, policy making, economic development and other activities that require a reasonable glimpse into the future. These projections are indicators of the relative magnitude and probable direction of industry growth and decline. The publication provides industry projections for a ten (10) year period.



**Frequency:** Every 2 years

**Availability:** State,  
Metropolitan Areas

**Media Format:** Text



## Labor Force Estimates (Annual Average)

**LMI Unit Responsible:** Local Area Unemployment Statistics (LAUS)

**Summary:** Estimates of annual average labor force, unemployment, unemployment rate, employment, wage and salary employment, goods producing and service providing employment comprise the bulk of this report. Also included are the estimated population and annual average unemployment rate and ranking by county.

**Frequency:** Annual

**Availability:** Nation, State, Metropolitan Areas, Counties, Selected Cities

**Media Format:** Text



## Affirmative Action Data

**LMI Unit Responsible:** Local Area Unemployment Statistics (LAUS)

**Summary:** These data sheets highlight the 1990 Census of population by sex and detailed race/ethnic group, percent female and percent minority. Also presented are civilian labor force percentages for minorities and females and the major occupational group of employed persons according to the 1990 Census.

**Frequency:** Following Decennial Census

**Availability:** State, Metropolitan Areas, Counties

**Media Format:** Text



## Area Trends in Employment & Unemployment

**LMI Unit Responsible:** Local Area Unemployment Statistics (LAUS)

**Summary:** This monthly publication provides information on labor surplus areas as classified by the U.S. Department of Labor. Employers located in areas of high unemployment are eligible for preference in bidding on Federal contracts.

**Frequency:** Annual

**Availability:** Civil Jurisdiction

**Media Format:** Text



## LMI Publications

### Career Exploration Guide



**LMI Unit Responsible:** Research

**Summary:** A synopsis of information on selected occupations relevant to the State of Alabama, containing the following information: occupational description, qualifications/education, licensing requirements, working conditions, job outlook, employment, estimated hourly wages, and annual average job openings.

**Frequency:** Every 2 years

**Availability:** State

**Media Format:** Text, Internet



### Consumer Price Index

**LMI Unit Responsible:** Local Area Unemployment Statistics (LAUS)

**Summary:** The Consumer Price Index (CPI) is published by the Bureau of Labor Statistics and is a measure of the average change in prices over time of goods and services purchased by households. CPI's are published for: (1) CPI-W (Urban Wage Earners and Clerical Workers), which covers 32 percent of the total population; and (2) CPI-U (All Urban Consumers) and C-CPI-U (Chained CPI for All Urban Consumers) which covers approximately 87 percent of the total population.

**Frequency:** Monthly

**Availability:** Nation, Census Regions, Selected Cities

**Media Format:** Text



## LMI Publications

### County Data Sheets

**LMI Unit Responsible:** Local Area Unemployment Statistics (LAUS)

**Summary:** This data sheet shows civilian labor force, employment, unemployment, and unemployment rate for the Nation, State, Metro Areas, and Alabama counties for the current month as well as previous month and one year ago.

**Frequency:** Monthly

**Availability:** Nation, State, Metropolitan Areas, Counties

**Media Format:** Text, Internet



### Historical Employment Series for Metropolitan Areas (MA's)

**LMI Unit Responsible:** Local Area Unemployment Statistics (LAUS)

**Summary:** These historical progressions for each of the Metropolitan Areas in the State contain estimates of civilian labor force data, as well as nonagricultural wage and salary employment by major industry division, by month and on an annual average basis.

**Frequency:** Annual

**Availability:** Metropolitan Areas

**Media Format:** Text

